

Ettington Parish Council

Date: 14th June 2023

Finance	Appendix 1a- Annual audit
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1 Introduction

This report relates to audit of financial year 2022 - 23 and comprises a number of sections as follows:

2 Key Dates

Deadline (before)	Action
1 July 2023	Approval and submission of AGAR 3 Once approved the Chairman and Clerk sign the Annual Governance Statement and the Chairman signs the Accounting Statement.
1 July 2023	Publication of <ul style="list-style-type: none">• Annual Internal Audit Report• Annual Governance Statement• Accounting Statement• Declaration that the accounts are, as yet, unaudited• Details of arrangements for the exercise of public rights• Name and address of external auditor
1 October 2023	Publication of <ul style="list-style-type: none">• Notice of conclusion of audit• The Annual Governance Statement (including any amendments as a result of the limited assurance review• The external auditor report and certificate

3 Internal Audit Report

This is to be noted. A full report will follow in July

4 AGAR

The AGAR is at appendix 3

- a. **Section 1- Annual Governance Statement:** The Council must complete and approve this section, during the meeting **before**

completing Section 2. The Chair and Clerk are required to sign the statement.

- b. **Section 2 – Accounting Statement.** The Council are asked to approve Section 2. The Chair is required to sign the statement;
- c. The council is required to note and approve the end of year accounts. These are attached

5 Explanation of Variances

The Explanation of Variances is attached and is for information and will be submitted to the External Auditors.

6 Ear Marked Reserves

This is also included, for information and will be submitted to the External Auditors

7 Bank Reconciliation

This is included, for information and will be submitted to the External Auditors.